

Comox Valley Airport Commission
Board Director Skills and Experience Profile
Simplified, Bylaw 2.2 available upon request
June 2015

Appointments to the board of directors (the “board”) of the Comox Valley Airport Commission (“CVAC”) will be guided by the following selection criteria.

Statutory Qualifications:

A person appointed to the CVAC board must be a “qualified Commission candidate” as defined in the Comox Valley Airport Commission By-Laws. Specifically, this means an individual who:

- Does not hold elected public office of any type;
- Is not an employee, officer, director, elected official representing employees or tenants of the Comox Valley Airport;
- Is not an employee of a municipal, provincial or federal government within the appointment area or other public jurisdictions including federal and provincial sectors; and
- Is not a spouse or common-law partner of any individual referred to in the preceding paragraphs.
- Is not an employee of CVAC;
- Is not a spouse, common-law partner or child of a director of CVAC;
- Resides in the Comox Valley (School District 71).

As well, all appointments to the CVAC board must comply with the provisions related to director qualifications and conflicts addressed in the By-Laws.

Core Competencies:

All directors should possess the following core competencies:

- Well-developed faculty for critical and strategic analysis;
- Financial literacy, including an ability to read financial statements and ability to understand the use of financial ratios and other indices to measure performance;
- Appreciation of the unique role of CVAC as the stakeholder of the Commission as set out in the By-Laws;
- Thorough knowledge of the responsibilities and duties of a director;
- Ability to distinguish corporate governance from management; and
- Demonstrated leadership skills from either voluntary or employed organizations.

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Personal Attributes:

All directors should possess the following personal attributes:

- High ethical standards and integrity in professional and personal dealings;
- Ability and willingness to raise potentially controversial issues in a manner that encourages dialogue;
- Flexibility, responsiveness and willingness to consider change;
- Ability and willingness to listen to others;
- Capability for a wide perspective on issues; and
- Ability to work as a team member.